



## **Making your dream of homeownership come true Pre-application package**

### **Step One**

**CONGRATULATIONS** on making the decision and taking the steps necessary to become a homeowner. Thank you for giving us the opportunity to assist you with your plans.

Home buying can seem like an overwhelming process but once you are informed, empowered, assisted and educated the home buying process is quite easy and simple. **Our aim is to help you overcome any obstacles stopping you from owning your home.**

#### **We need you to bring copies of the following information:**

- **One \$20.00 money order to cover the cost of your Credit Report from Experian and TransUnion. No cash, checks, or refunds.**
- **Copies of Applicant and Co-applicant's Photo IDs and Proof of US Legal Permanent Residency (Permanent Resident Card, Birth Certificate, Certificate of Naturalization, US Passport)**
- **Copies of your last three current pay stubs or proof of income *for everyone over 18 who is employed, including on call or seasonal/temporary/informal work.* (If self-employed, last 3 years tax returns. Income estimated by averaging three years).**

We are looking forward to your participation in our program.

**Pre-application packets are due within two weeks of distribution.** You can mail or drop off the forms at our office: 2619 Broadway Oakland, CA 94612

If you have any questions please feel free to contact the undersigned.

Sincerely,

A handwritten signature in black ink that reads "Julie Trinh".

Julie Trinh  
Homeowner Relations Coordinator  
JTrinh@habitatEB.org  
510-251-6304 x 367

A handwritten signature in black ink that reads "Allyse M. Peerenboom".

Allyse Peerenboom  
Homeowner Relations Coordinator  
APeerenboom@habitatEB.org  
510-251-6304 x 371



**Preliminary Information Questionnaire**  
**PLEASE COMPLETE IN ENGLISH**

Project Interested In:  Bay Point/Contra Costa County     Oakland/ Alameda County

How did you hear about us?  Radio     Television     Newspaper: name \_\_\_\_\_  
 Habitat homeowner: name \_\_\_\_\_     Other: please explain \_\_\_\_\_

**APPLICANT INFORMATION**  
(titleholder)

Name: \_\_\_\_\_

Present Address: \_\_\_\_\_  
Street City, State Zip Code

Rent     Own     How Long? \_\_\_\_\_

Birthdate: \_\_\_\_\_    Social Security Number: \_\_\_\_\_

House Phone #: \_\_\_\_\_    Cell Phone #: \_\_\_\_\_

Work Phone #: \_\_\_\_\_

Married     Single     Divorced

Applicant Employer: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City, State Zip Code

Years on Job: \_\_\_\_\_    Self-employed:     Position: \_\_\_\_\_

**CO-APPLICANT INFORMATION**  
(titleholder)

Name: \_\_\_\_\_

Present Address: \_\_\_\_\_  
Street City, State Zip Code

Rent     Own     How Long? \_\_\_\_\_

Birthdate: \_\_\_\_\_    Social Security Number: \_\_\_\_\_

House Phone #: \_\_\_\_\_    Cell Phone #: \_\_\_\_\_

Work Phone #: \_\_\_\_\_

Married     Single     Divorced

Co-Applicant Employer: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City, State Zip Code

Years on Job: \_\_\_\_\_    Self-employed:     Position: \_\_\_\_\_

**OTHER FAMILY INFORMATION**

\*Please list all other family members that are going to be living in the Habitat home

Name	Date of Birth	Age	Sex	Social Security Number	Relationship



